## **Britton Deerfield Schools**

## Home of the Patriots

Britton Elementary and High School 201 College Ave. Britton, MI 49229 (517) 451-4581 Fax (517) 451-8595 Deerfield Elementary and Middle School 252 Deerfield Road Deerfield, MI 49238 (517) 447-3015 Fax (517) 447-3216

## **JOB POSTING**

August 14, 2024

JOB OPENING:

Secretary Britton Building

Requirements: High School Diploma

Computer Skills

Communication Skills

General Office & Interpersonal Skill School Secretary Experience preferred

Hours/Location/Pay To be determined

200 day position Hourly Rate

Send resume by September 1, 2024 to:

Stacy Johnson, Superintendent Britton Deerfield Schools 201 College Ave Britton, MI 49229 517-451-4581 ext 101

Email to: stacy.johnson@bdschools.us