

Britton Deerfield PTO  
January Meeting Minutes  
1/11/2024 – Library, Britton building

**Call to Order**

Meeting opened at 6:16 p.m. by Kari

**Attendees**

Voting members in attendance: Kari Hautamaki, Kaitlin Emmons, Abby Uresti, Carl Emmons, Shannon Miller

Voting members absent: Tania Roehm

Guests in attendance: Charity Johnson, Alicia Charlefour, Jeff Scott, Nancy Downard

**Approval of minutes and treasury report**

Meeting minutes from December were reviewed by PTO members prior to the meeting. Motion to approve by Shannon (*second: Kaitlin*). The **motion carried** with 5 in favor and 0 against by verbal vote.

Treasurer's report will be given at February's meeting. Board was able to gather the following balances in the PTO checking and savings accounts, respectively:  
\$10,914.55 and \$5

**Old Business:**

**Santa Shop:**

Net profit was \$792.96. Concerns and ideas were discussed briefly with Jeff

**Staff Christmas:**

To be reviewed at February meeting

**New Business & Upcoming Events**

**Penny Wars**

Carl will create a flyer due to Shannon having technical difficulties. It will be K-5 and run the week of 1/22-1/26

**Assembly**

Jeff was given the go-ahead by the board to pick an assembly that he thinks will be fun and engaging for the students. The board discussed the amount of money they would be willing to use/contribute toward said assembly and transportation for Deerfield students, if necessary. \$2500 was the agreed upon amount. Motion to

approve by Abby (*second: Kaitlin*). The **motion carried** with 5 in favor and 0 against by verbal vote.

### **Deerfield Playground**

Kari brought the Deerfield playground to the attention of the board, along with ideas for improvements. Ideas were thrown around, but any final decisions will be made at a later date

Alicia suggested getting soccer goals for the Britton playground, if possible. She gave many reasons why the students would benefit from having them, and the board agreed to look into this as well.

### **Kindergarten Round-Up Books**

As in the past, the PTO agreed to donate one new book per child for kindergarten round-up. There are 18 preschoolers, and a few extra will be bought in the event that students outside of the GSRP program also enroll. An Amazon search resulted in a total of \$116.50 (before tax) for 30 books. Motion to approve by Kaitlin (*second: Carl*). The **motion carried** with 5 in favor and 0 against by verbal vote.

### **Field Trip Transportation**

Kari was approached by Karen about the PTO providing the transportation for students to attend a production at the Crowell. He gave a high estimate of \$300. Motion to approve by Abby (*second: Kaitlin*). The **motion carried** with 5 in favor and 0 against by verbal vote.

### **Mother/Son Dodgeball & Daddy/Daughter Dance:**

Admission will be a flat \$10 per person for both events, and both events will include kids preK-5.

Kaitlin and Jeff will both check pricing on shirts and see who can offer them cheaper and/or faster. Carl came up with a design and presented it to the board.

Shannon will design invitations. The number of girls and boys per grade was given and Shannon will be in charge of printing/distributing the invites for both events. She decided a budget of \$30 would be plenty, as she will utilize CEMaT for printing. Motion to approve by Carl (*second: Kaitlin*). The **motion carried** with 5 in favor and 0 against by verbal vote.

A tentative budget for decorations was set at \$400. Motion to approve by Carl (*second: Abby*). The **motion carried** with 5 in favor and 0 against by verbal vote.

A budget for food for both events was set at \$1,000. Motion to approve by Carl (*second: Shannon*). The **motion carried** with 5 in favor and 0 against by verbal vote. We will check out Uncle Davey's to see if his prices are comparable for pizza, Abby

will email Shannon in the cafeteria to see about ordering with her for walking taco items or if there is a discount for doing so.

Abby will begin to compile a list of songs for both events for Carl.

### **Literacy Night**

Kari was approached by Stephanie Koziol about providing the drinks and snacks for literacy night, as in previous years. A budget of \$120 for water and snacks was discussed. Motion to approve by Abby (*second: Kaitlin*). The **motion carried** with 4 in favor and 1 against by verbal vote.

### **Guest Comment**

Charity asked if the PTO does events for the middle school kids (6-8) or who to contact about dances and other events. The board responded, telling her that they include the middle schoolers when possible, but NJHS and student council are often the ones hosting events and fundraisers for those grade levels.

### **Adjournment**

Motion to adjourn by Kaitlin (*second: Carl*). The **motion carried** with 5 in favor and 0 against by verbal vote.

Meeting adjourned at 7:26 p.m.

The next meeting will be held on February 8<sup>th</sup> at 6:15 p.m. in the Deerfield building library